

# **DRAFT AGENDA FOR STUDENT AID AWARENESS IPT<sup>2</sup>**

## **KICK-OFF (2)**

January 31,2001–10:30-12:00

### **DESIRED OUTCOMES-**

- Understanding of the accomplishments of SAAIPT<sup>1</sup>
- Understanding of and commitment to the draft charter so that everyone can work actively together to accomplish the purpose and objectives
- Agreement on a vision of success
- Commitment to operating agreements
- Stakeholder analysis
- Agreement on when the Core Team will meet
- Understanding of and agreement to the process road map
- Agreement on next steps

<b><u>WHAT</u></b>	<b><u>HOW</u></b>	<b><u>WHO</u></b>	<b><u>WHEN</u></b>
<b>START-UP-</b>	<ul style="list-style-type: none"> <li>• Welcome–</li> <li>• Context</li> <li>• Students Channel Vision</li> <li>• Students Channel Values</li> <li>• Desired outcomes</li> <li>• Agenda</li> <li>• Introductions</li> </ul>	Jennifer      Nancy	10:30-10:40
<b>SAAIPT<sup>1</sup></b>	<ul style="list-style-type: none"> <li>• High level review of results</li> </ul>	Linda	10:40-10:50
<b>CHARTER</b>	<ul style="list-style-type: none"> <li>• Concept of chartering</li> <li>• Present draft</li> <li>• Check for understanding</li> <li>• Check for additions/changes/agreement</li> <li>• Vision of success–</li> <li>• Brainstorm</li> <li>• Agree</li> <li>• Operating agreements–</li> <li>• Brainstorm</li> <li>• Agree</li> <li>• Stakeholder analysis</li> <li>• Agree on when Core Team will meet</li> </ul>	Nancy  Mary K Nancy	10:50-10:55  11:55-11:10  11:10-11:20  11:20-11:30  11:30-11:45
<b>PROCESS ROAD MAP</b>	<ul style="list-style-type: none"> <li>• Concept of process road map</li> <li>• Present draft</li> <li>• Have people take it home for review before next meeting</li> </ul>	Nancy Mary K Nancy	11:45-11:50
<b>CLOSE</b>	<ul style="list-style-type: none"> <li>• Next Steps–</li> <li>• Find out Greg &amp; Candy's availability</li> </ul>	Nancy	11:50-12:00

	<ul style="list-style-type: none"><li>• <math>+\Delta</math></li><li>• Closing comments</li></ul>	Jennifer / Mary	
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## THINGS TO DO-

- Hand-outs–
  - 3-ring binder for everyone
  - Reorganization proposal
  - Charter
  - Process map
  - Students Channel Values
  - Students Channel Vision
  - 13 Questions
  - Fancy Facts
  - Any additional SAAIPT<sup>1</sup> documentation–
    - Charter?
    -
- Get 3-ring binders from SAAIPT<sup>1</sup>
- Invite Accenture roles & responsibility person & Linh
- Ask Linda to do 10 minute present on SAAIPT<sup>1</sup>
- Some initial thoughts about key stakeholders–
  - Students Channel leadership–CRCR people
  - Those currently in Aid Awareness
  - IPT<sup>1</sup> sub-team leads
  - Analysis–Cindy Reynolds, Dottie Kingsley, Jeff Baker
  - OERI–Office of Educational Research and Improvement
  - NCES–National Center of Educational Statistics
- Activities to think about–
  - Look at total organization to see what needs to come into SAA
  - Boundaries between Analysis & SAA
  - Boundaries between what has been done in other parts of the Students Channel/overlapping areas
  - Connecting with all others I SFA who do outreach and student aid awareness